St.Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil-3
Library Advisory Committee

I meeting-2022-'23

Date: 30/01/23 **Time:** 11.45 am – 1.00 pm

Venue: Board room

The second meeting of Library Advisory Committee for this academic year was held on 30/01/2023.

Members Attended : enclosed

Agenda:

- To consider the minutes of previous meeting and action taken.
- To review the status of titles, volumes of books and Journals available as on date.
- To review the additional books purchased in this year.
- To review the usage of library resources.
- To consider & review the feedback about library facilities.
- Other matters.

Points Discussed

- Minutes of previous meeting and action taken

  Minutes of previous meeting was presented by the Convener Dr.C.Helen Sulochana.

  Action taken Report

  - Readers club was started on 8/10/22.
  - IEEE Digital library seminar (online) was conducted on 30/11/22.
  - Orientation program for the first year students was conducted by the Librarian Dr.M.Vijaya Kumar on 9/11/22,10/11/22,11/11/22 and 16/11/22.
  - Library hours are included in most of the Department timetable.
  - Students commented that Quantum book is not available in our library. Librarian explained that Quantum Science topic is covered in all Physics books.

The minutes of the previous committee meeting & action taken report are noted by the committee members.

- Status of titles, volumes of books and Journals available.

  Librarian Dr.M.Vijaya Kumar presented the details of books and Journals.

  - Total volume of available books 29,014
  - Total titles 8825
  - 196 journals and IEEE online subscription.
  - He added that as per the AICTE and Anna University norms, we have enough number books in Library.

The committee members noted down the details.

- Additional books purchased in this year.
  - 288 additional books were purchased in this year.
  - Principal explained the book requisition procedure to students. This year Rs.24 lakhs is allotted towards library for procuring books, renewal of Journals and so on.
  - Principal informed the Librarian to check whether the additional books purchased this year meets the Anna university norms.

    Members noted down the details of additional books procured this year.
- Usage of Library resources
  - Compared to last year, library usage is improved in this year. It is resolved to further increase the usage by including library hour for all the classes in all departments. If it is not possible mentor hour can be converted into library in alternate weeks.
  - It is also resolved to insist the students to download the related papers and doing the literature survey during project hours.
- Feedback about library facilities
  - A student member opined that we can have some general books in Library. Librarian informed the students that Personality development books, competitive books and tamil books are also available.
  - Student suggested that lending of library book can be done by using college ID card rather than library token.
  - If it is possible Drop box system can be introduced to return the books.

- It is also resolved to get the student feedback once in semester for Library facilities.

- Other matters.
  - Since the library audit is going on student access is prohibited in this week.
  - Encourage the students to donate more books during book donation camp.
  - Best oratorios award will be given in every college day.
  - It is also suggested to increase the number of systems in the Library to improve the library usage.

Principal thanked all the members for their suggestion and for attending the meeting. It came to an end by 1 pm.

Encl: Members Attended

Dr.J.Maheswaran(Principal)
Dr. C.HelenSulochana (Convener)
Dr. M. Vijaya Kumar
Ms.A.C. Jinisha
Ms.S.T.Sheriba
Dr.Gerald Arul Selvan
Mr.M.Galesh
Dr.M.Jeya Sutha
Ms.P.Agnes Alex Rathy
Ms. A.Maria Sheela
Mr.G.Jenet Hanson

Student representatives

Shali S.S (III ECE B)
Sharmila J (I CSE B)
Rajeswari M (I MBA B)
Jency Alexanderia A (I MBA A)

Herish Arbert Baslis D (III Mech B)

Prem Kumar P (I MCA)

Supraja C (I MCA)

Abinish T (II MCA)

Subi P (II MCA)

St. Xavier's Catholic College of Engineering
Chunkankadai

Library Advisory Board

Academic year 2022-2023

Minutes of Meeting

Date: 30-01-2023 Venue: Board room
Time: 11.30 a.m

Members Present

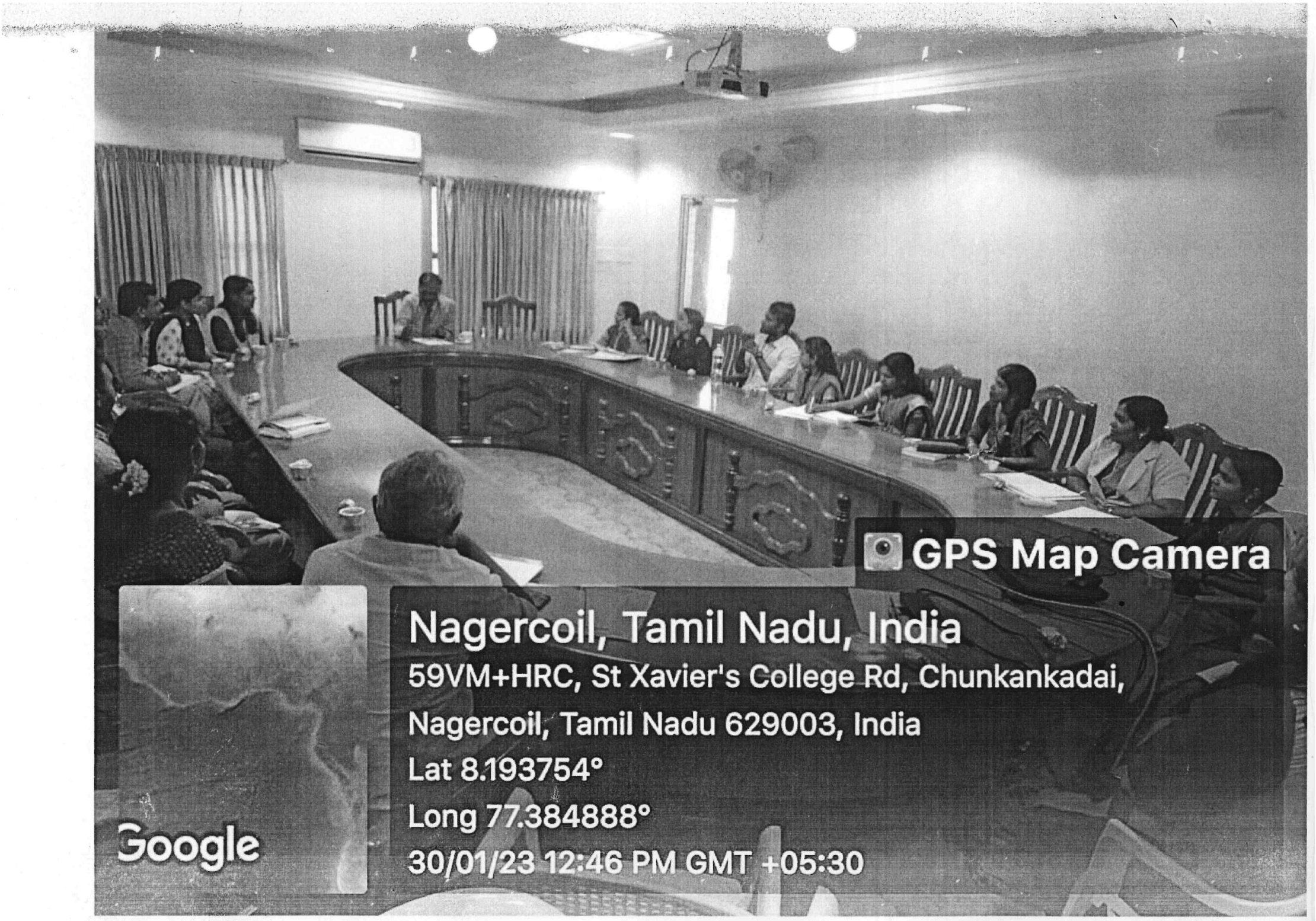
Teaching members

Sl.No.	Name	Signature
1	C. Hden Sulochana	
2	M. Vijayakumar	
3	Dr J MAHESWARAN, PRINCIPAL	30.1.23
4	M. Galesh	M. Gale
5	M. Gerald Arul Selvan	
6	G. Jenit Hanson	G. Jenit
7	M. Jeya Sutha	
8	A. Maria sheela	
9	S.T. sheriba	
10	A.C. Jenisha	
11		

Student members

Sl.No.	Name	Signature
1	SHALI. S.S (III ECE: B)	Shali
2	SARMILA. J (I CSE: B)	Sarmila. J
3	RAJESWARI. M (I MBA: B)	M. Rajeswari
4	A. JENCY ALEXANDERIA (I MBA - A)	A. Jency
5	D. MERISH ARBERT BASLIS (III rd yr MECH-B)	
6	P. PREMKUMAR (I MCA)	

7	SUPRAJA C	
8	Abinesh. T	
9	P. Subi	
10		
11		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